

# Asian Communities for Reproductive Justice

310 8<sup>th</sup> Street, suite 102, Oakland CA 94607

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## Job Announcement

### **POSITION: DEVELOPMENT DIRECTOR**

**HOURS:** Full Time

**SALARY:** DOE, competitive salary range

**DEADLINE:** March 24th

Asian Communities for Reproductive Justice (ACRJ) is seeking a highly skilled, strategic and enthusiastic person to join our team as Director of Development. The Director of Development will be responsible for managing all aspects of ACRJ's fundraising programs as well as contribute to field building efforts for the Reproductive Justice Movement as a whole.

Founded in 1989, Asian Communities for Reproductive Justice (ACRJ) is at the forefront of building a Reproductive Justice Movement so that all people and their communities can thrive. ACRJ's definition of Reproductive Justice is when all people can make healthy decisions for themselves and their families in all aspects of their lives. ACRJ promotes and protects reproductive justice through organizing, building leadership capacity, developing alliances, and education to achieve community and systemic change on the local, state and national levels.

In January 2007, we launched a multiracial national movement building initiative, Expanding the Movement for Empowerment and Reproductive Justice (EMERJ) which is bringing significant growth and opportunity to the organization.

The Director of Development will expand ACRJ's successful foundation work, launch and oversee our new grassroots and major donor fundraising programs and coordinate a strategy to mobilize additional resources for the Reproductive Justice Movement. The Director of Development will work closely with and report directly to the Executive Director and will be a member of the Organizational Management Team.

### **RESPONSIBILITIES:**

- Work with the Executive Director to develop and implement strategies for mobilizing resources into the Reproductive Justice Movement.
- Oversee ACRJ's fund development strategy from individuals, foundations, and other sources.
- Raise annual budget of \$900,000.
- Provide leadership, oversight and direction for all aspects of the development department, including development and monitoring of project budgets, annual planning and evaluation of development efforts and systems.
- Develop and manage a major donor program, with the goal of broadening ACRJ's donor base through prospect identification and cultivation, solicitor training and support, and donor recognition and stewardship.
- Play a key role in ACRJ's overall communications strategy.
- Provide vision and guidance to the Board of Directors and Executive Director on strategies to increase and strengthen the agency's funding base.
- Provide leadership and training to staff and board on fundraising efforts, including sharing of best practices and providing tools, information and resources to strengthen local fundraising efforts.
- Maintain effective and efficient tracking systems.
- Participate as a member of the Organizational Management Team in annual and strategic planning, work plan development and evaluation, performance measurement and board development.

**QUALIFICATIONS:**

- 3+ years demonstrated success in grassroots and institutional fundraising
- Excellent written and oral communication skills
- Strong initiative, strategic thinking, enthusiasm and leadership
- Demonstrated success in development strategy; management of high-level board members and community volunteers; cultivation efforts for major donor fundraising; solicitation of major gifts and campaigns
- Outstanding ability to thrive under pressure and effectively manage multiple responsibilities and accountabilities
- Commitment to social justice and working with communities of color

Salary commensurate with experience

Please send resume, writing sample and cover letter to:

Chris (at) reproductivejustice.org

Chris Lymbertos  
ACRJ  
310 8<sup>th</sup> Street, Suite 102  
Oakland, CA 94607  
[www.reproductivejustice.org](http://www.reproductivejustice.org)

People of color, queer and gender non-conforming people are strongly encouraged to apply